

SOUTHWEST WASHINGTON FAIRGROUNDS - CHEHALIS, WA

2011 GARAGE FALL SALE

VENDOR REGISTRATION

SALE DATE: SAT. OCT. 1st ...9:00am - 4:00pm

FOR FAIR OFFICE USE ONLY:		#
BUILDING:		#
OUTSIDE:		#

VENDOR RULES:

- Last sale vendors get first choice on their previous space (Until SEPT. 07, 2011) All spaces are assigned on a "first-come" basis. Fair management has the final decision in vendor placement.
- Fair management reserves right to refuse rental of space to vendor.
- If you sell baked goods, or produce a food product for sale - each item must be individually wrapped and must be labeled with a list of ingredients - as required by Lewis Co. Health Dept. **Products that fail to comply will be removed from the sale.**
- "Adult" entertainment and illegal drug related products are NOT allowed. NO open flames. NO space heaters.

Firearms and ammunition of any kind are NOT allowed -

Wes Knodel Gun Shows is the licensed venue for these items.

- All vendors must register and pay in advance of sale day. No vendor registration on sale day.
- Vendor set-up Friday, the day before the sale, 9:00 am - 9:00 pm. Also, Sat. 7:00 am - 9:00am. Vendor tear-down Sat. night 4:00 pm - 9:00 pm. Please, no early tear-down. You are responsible for securing your space.
- Vendor agrees to hold the Southwest Washington Fair, Lewis County, it's Officers, Directors, Agents, and Employees harmless in any claims of theft, damage or injury.
- At the request of our vendors - space is limited to one each of "franchise" or "product line" sellers - such as "AVON," "WATKINS," "COOKIE LEE," "SCENTSY," "PARTY LITE," etc. for this event.
- All vendors entering the grounds between 7:00am - 9:00am on Sat. must have a vendor pass. NEW - You will receive vendor passes when you sign up (Mailed to out-of-town vendors prior to sale day.)
- PLEASE - NO NAILS, NO SCREWS, NO TAPE ETC. in walls, posts, beams, floors... MANY BUILDINGS ARE NEWLY REMODELED AT GREAT EXPENSE....PLEASE HELP US KEEP THEM IN NEW CONDITION!**vendors may bring in their own free-standing clothing racks, screens, free-standing displays, additional tables, chairs, show cases, additional lighting, ...as needed...all must fit within your space.
- For safety - please - absolutely no motor vehicles on the midway from 8:00am - 4:00pm on sale day. **Please - no vehicles inside buildings.**
- The individual signing this agreement is responsible for making sure all members of their party are aware of and abide by these show rules.

Please - complete and sign this application - and return this entire page with your payment.

Thank You!

LOCATION:

SOUTHWEST WASHINGTON FAIRGROUNDS 2555 North National Ave. Chehalis, WA 98532 (between Chehalis and Centralia)

370 * INDOOR * VENDOR SPACES AVAILABLE:

> Approx. 10' x 10' or 12' x 8' ...**only \$35.00** ...includes a 6' table, 2 chairs, & access to electric where possible. (**Space sizes are always approximate as the buildings are not uniform.**) \$40 after Sept. 16, 2011.

OUTDOOR VENDOR SPACE AVAILABLE ON REQUEST:

Locations are available on main outdoor midway and in front of sale buildings- same rates as indoor space. These are NOT covered areas. Trailers are allowed. **Vendors are placed outdoors by their request only.**

VENDOR QUESTIONS?/INFO:

ON SALE DAY: SAT. OCT. 1, 2011

Vendor Early Entry...7am-9am...All vendors and their helpers MUST HAVE a vendor pass. All vendors must enter through the Blue (South) Gate. No exceptions please. NEW- you will receive vendor passes at the time you sign-up. It is your responsibility to distribute vendor passes to your group, family, or helpers.

Sale open to EARLY-BIRD SHOPPER Tickets: Sat. only...8:00 am

Sale open to the Public: Saturday only...9:00 am-4:00 pm.

Parking: free to the public and vendors. Admission:\$1.00 adults. Age

Call (360) 740-2655 or (360) 740-1495, M-F, 9-12, 1-4. If you call after hours, please leave a message and we'll return your call promptly. We are unable to return calls to lines which do not accept unidentified numbers.

VENDOR SET-UP / TEAR-DOWN:

Set-up Friday, the day before the sale, from 9:00 am till 9:00 pm.

Additional set-up time on Saturday, sale day, from 7:00 am - 9:00 am. No earlier, no later. **All vehicles must be off the midway by 9:00 am on Sat.**

You are responsible for covering your tables and securing your space. All buildings are closed and locked Friday night - and not unlocked until vendors arrive at 7:00 am Saturday morning. **Remember: Early-Bird Shoppers (\$5 ticket) will be entering the grounds at 8:00 am.**

Tear-down is from 4:00 pm - 9:00 pm. Saturday night. Everything must be removed from the fairgrounds by Saturday night.

VENDOR CONFIRMATION:

All vendors will receive a letter in the mail approximately one week before sale date with their building location and space number. You'll get your vendor admission passes at the time you sign up for the sale. **If you're coming from out of town, to set up Sat. am** you'll get your vendor passes in the mail about a week prior to sale day.

NO DUMPING:

Please - you must remove everything you bring with you - especially large items like furniture and appliances. You will receive a bill from the county for dumping expenses on any large items left behind.

Contact Name (print) _____ Phone (____) _____

Signature _____ Organization or Business Name (If applicable) _____

Mailing Address _____ City _____ Zip _____

We are selling: _____ garage sale merchandise / _____ crafts/commercial/other (please describe)

State of Washington **requires** you to provide a tax I.D. # on this form. **Please provide one:** Individual

SS#: _____ OR Commercial UBI# _____ OR Non-Profit 91# _____

Vendor Passes - limit 4 per space ...Passes Received _____Passes Mailed _____

Number of Spaces _____ @ \$35.00 ea.= _____ ('till Mon., Sept. 16, 2011, - \$40 after this date)

Extra Chairs _____ @ \$ 1.50 ea.= _____

Extra Tables _____ @ \$ 6.00ea.= _____

Total Amount Due With This Reservation = _____ (non-refundable)

Please make checks & money orders payable to: Southwest Washington Fair & Expo Center

> Payment by mail-check or money order: Southwest Washington Fairgrounds2555 N. National Ave. Chehalis, WA 98532

> Payment in person-check, m.o., cash, VISA, MC, debit card ..Fair Office ...2555 N. National Ave. Chehalis, WA 98532, M-F, 9am-Noon, 1pm-4pm

> Payment by phone with VISA/MC/debit cardFair Office...(360) 740-2655 / (360) 736-6072, M-F, 9am-Noon, 1pm-4pm

NOTE: To secure your vendor space-this completed form and payment must both be on file at the Fair Office before sale.