

SOUTHWEST WASHINGTON FAIRGROUNDS - CHEHALIS, WA

2012 GARAGE SALE SPRING VENDOR REGISTRATION

SALE DATE: SAT. MARCH 31st...9:00am - 4:00pm

FOR FAIR OFFICE USE ONLY:		#
BUILDING:		#
OUTSIDE:		#

VENDOR RULES:

- Last sale vendors get first choice on their previous space (Until MARCH 1, 2012) All spaces are assigned on a "first-come" basis. Fair management has the final decision in vendor placement.
- Fair management reserves right to refuse rental of space to vendor.
- If you sell baked goods, or produce a food product for sale - each item must be individually wrapped and must be labeled with a list of ingredients - as required by Lewis Co. Health Dept.
Products that fail to comply will be removed from the sale.
- "Adult" entertainment and illegal drug related products are NOT allowed. NO open flames.
Firearms and ammunition of any kind are NOT allowed -
Wes Knodel Gun Shows is the licensed venue for these items.
- All vendors must register and pay in advance of sale day. No vendor registration on sale day.
- Vendor set-up Friday, the day before the sale, 9:00 am - 9:00 pm. Also, Sat. 7:00 am - 9:00am. Vendor tear-down Sat. night 4:00 pm - 9:00 pm. Please, no early tear-down. You are responsible for securing your space.
- Vendor agrees to hold the Southwest Washington Fair, Lewis County, it's Officers, Directors, Agents, and Employees harmless in any claims of theft, damage or injury.
- At the request of our vendors - space is limited to one each of "franchise" or "product line" sellers - such as "AVON," "WATKINS," "COOKIE LEE," "SCENTSY," "PARTY LITE," etc. for this event.
- All vendors entering the grounds between 7:00am - 9:00am on Sat. must have a vendor pass. Vendor passes will be distributed on Friday when you set-up. (Mailed to out-of-town vendors prior to sale day.)
- PLEASE - NO NAILS, NO SCREWS, NO TAPE ETC. in walls, posts, beams, floors... MANY BUILDINGS ARE NEWLY REMODELED AT GREAT EXPENSE...PLEASE HELP US KEEP THEM IN NEW CONDITION!**vendors may bring in their own free-standing clothing racks, screens, free-standing displays, additional tables, chairs, show cases, additional lighting, ...as needed...all must fit within your space.
- For safety - please - absolutely no motor vehicles on the midway from 9:00am - 4:00pm on sale day. **Please - no vehicles inside buildings.**
- The individual signing this agreement is responsible for making sure all members of their party are aware of and abide by these show rules.

LOCATION:

SOUTHWEST WASHINGTON FAIRGROUNDS
I-5 Exit 81....2555 North National Ave. Chehalis, WA 98532

PUBLIC HOURS - PARKING - ADMISSION:

Sale open to the public: Saturday only...9:00 am-4:00 pm. Use south fairgrounds entrance. \$5 EARLY-BIRD buyer entry at 8:00 am.
Parking: free to the public and vendors in fairgrounds lots.
Admission:\$1.00 adults. Age 12 & under free all day. Vendors with vendor pass admitted free. Vendor passes distributed Friday during set-up and/or mailed to vendors upon receipt of payment and application.

VENDORS WANTED:

Non-profits, schools, churches, youth groups, service clubs, individuals, families, businesses, crafters, antique dealers, flea market vendors, commercial vendors, & out-of-town vendors are all welcome.

350 * INDOOR * VENDOR SPACES AVAILABLE:

> **Approx. 10' x 10' or 8' x 12'**...only \$35.00 ...includes a 6' table, 2 chairs, & access to electric where possible. (Space sizes are always approx.)
Rent increases to \$40.00 per space after March 16, 2012.

OUTDOOR VENDOR SPACE AVAILABLE ON REQUEST:

Locations are available on main outdoor midway and in front of sale buildings- same rates as indoor space. These are NOT covered areas.
Trailers are allowed. Vendors are placed outdoors by their request only.

VENDOR QUESTIONS?/INFO:

Call (360) 740-2655 or (360) 740-1495, M-F, 9-12, 1-4. If you call after hours, please leave a message and we'll return your call promptly.

VENDOR SET-UP / TEAR-DOWN:

Set-up Friday, the day before the sale, from 9:00 am till 9:00 pm. Additional set-up time on Saturday, sale day, from 7:00 am - 9:00 am. No earlier, no later. **All vehicles must be off the midway by 9:00 am on Sat.**
You are responsible for covering your tables and securing your space. All buildings are closed and locked Friday night - and not unlocked until vendors arrive at 7:00 am Saturday morning.
Tear-down is from 4:00 pm - 9:00 pm. Saturday night. Everything must be removed from the fairgrounds by Saturday night.

VENDOR CONFIRMATION:

All vendors will receive a postcard in the mail approximately one week before sale date with their building location and space number. Vendor admission passes for Saturday morning are distributed in-person on Friday during set-up. If you're coming from out of town, to set up Sat. am - you'll get your vendor passes in the mail about a week prior to sale day.

Please - complete and sign this application - and return this entire page with your payment.

Thank You!

NO DUMPING:

Please - you must remove everything you bring with you - especially large items like furniture and appliances. You will receive a bill from the fair for dumping expenses on any large item left behind.

Contact Name (print) _____ Phone (____) _____

Signature _____ Organization or Business Name (If applicable) _____

Mailing Address _____ City _____ Zip _____

We are selling: _____ garage sale merchandise / _____ crafts / _____ commercial / _____ other

State of Washington **requires** you to provide a tax I.D. # on this form. **Please provide one:** Individual SS#: _____ OR Commercial UBI# _____ OR Non-Profit 91# _____

Vendor Passes - limit 4 per individual or family per space ... limit 8 per non-profit group or organization per space
Extra tables cannot be rented in advance - extra tables may be available on sale day @ \$6.00 each.

Number of Spaces _____ @ \$35.00 ea. = _____ (space rent increases to \$40.00 after March 16, 2012)

Extra Chairs _____ @ \$ 1.50 ea. = _____

Extra Tables _____ @ \$ 6.00 ea. = _____

Total Amount Due With This Reservation = _____ (non-refundable)

Please make checks & money orders payable to: Southwest Washington Fair & Expo Center

- > Payment by mail-check or money order: Southwest Washington Fairgrounds ...2555 N. National Ave. Chehalis, WA 98532
- > Payment in person-check, m.o., cash, VISA, MC, debit card ..Fair Office ...2555 N. National Ave. Chehalis, WA 98532, M-F, 9am-Noon, 1pm-4pm
- > Payment by phone with VISA/MC/debit cardFair Office...(360) 740-2655 / (360) 736-6072, M-F, 9am-Noon, 1pm-4pm

NOTE: To secure your vendor space-this completed form and payment must both be on file at the Fair Office before sale day.